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UNION COUNTY COMMISSIONERS JOURNAL 2025 December 3, 2025

The Union County Commissioners met in regular session this 3rd day of December 2025, with the following members present:

Steve Robinson, President David A. Lawrence, Vice President Tom McCarthy, Commissioner Bill Narducci, County Administrator Mallory Lehman, Clerk to the Board

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*Commissioner Robinson called the meeting to order at 8:30 a.m.

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*Thayne Gray, Assistant Prosecuting Attorney; Mike Justice, Sheriff; Barb Sattler, Director of Administration/Sheriff's Office; Chad Lee, Lieutenant of Administration; Jimmie Inskeep, Supervisor/Facility; Mike Williamson, Marysville Journal Tribune; and Joe Case, Marysville Matters were in attendance.

* * *

Sheriff's Office Budget Discussion – Mike Justice, Chad Lee, and Barb Statler:

• The following handouts accompanied the budget discussion:

2026 Budget Summary Items

General Fund:

We have our divisions split up as the following:

Administration

Patrol

Court Services

Investigations

Community Relations

Communications

(Pursuit)

Each of the above divisions have different descriptions and Object Codes which include – Supplies & Materials, Clothing, Contract Services & Repairs, Data Equipment, Training, Travel & Expenses and more specialty descriptions such as Allowances – FOJ, Vehicles, Vehicle Equipment, Fuel, SRT – supplies, SRT clothing, LE equipment, SRT Training, SRT Travel, Software, Inmate Medical, Inmate Housing, and others that are directly funded by the General Fund.

I know that this is my first year from start to finish regarding the budget, but one thing which was done was a comprehensive review of all these descriptions and needed funding versus requested funding for our division commanders. Budgets should be built on needs not wants.

With that being said, it is my intention to be extremely transparent, and I will be returning money which is not used each year. I will not be spending money just to spend it because it was allotted the previous year. I believe - that is being fiscally responsible. As such, we are conservatively estimating that for all the general fund accounts which were approved in 2025, we will be returning approximately a little over \$1,000,000 at the end of this year.

You have received worksheets that detail each of the above divisions that display 2025 Appropriations and 2026 Requests with a percentage of increase or decrease, and each work sheet has notes with some additional explanations.

Below is some information related to the funds that are described in the worksheets. This information is not related to personnel costs. I would like you to consider the following information before discussing personnel and personnel costs. The Patrol Division will be the last section to discuss, because it is the most complex and largest for the office.

1) Administration

a. 4% decrease which amounts to be

\$7,405

2) Community Relations

a. 36% Increase which amounts to be

\$22,227

- This amount can be reduced to \$2,152 by not purchasing a speed trailer to track traffic offenders which includes the numbers of cars, the time of day and day of week to make our enforcement efforts more efficient. Data from this speed trailer will continue to be shared with ODOT, Engineer's Office and Townships along with the OSP to assist with targeted enforcement period as well as speed studies for consideration of speed reduction zones.

3) Investigations

a. 65% Decrease which amounts to be

\$132,376

4) Court Services (Which includes Tri County Jail costs)

a. 1% Increase which amounts to be (overall reduction in funds to offset the 6.73% increase from Tri County)

\$27,684.53

5) Communications (These are costs which cannot and should not be billed to 9-1-1)

a. 39% Decrease which amounts to be

\$8,559

6) Patrol Division

(There will be three numbers here, and if needed, I can try to explain more)

- a. 33% Increase over the 2025 budget which amounts to \$411,079
- b. 12% Increase over the 2025 budget which amounts to \$102,776
 - As submitted, you will notice on your worksheet that there was no amount entered in the 2025 appropriations for vehicles. That is because we used 2024 monies in the amount of \$275,556 to save the taxpayers several thousands of dollars with the purchase of patrol vehicles. All actuality the 275,556 should be subtracted from the 411,079 which would drop the amount to \$135,523. There is \$32,747 requested for SRT. SRT line items were actually in the Investigations budget for 2025; however, due to the realignment, it was moved to patrol. So, SRT amounts were in the 2025 budget just another division. If this amount would be removed then it would \$102,776.
- c. 6% Increase over the 2025 budget which amounts to \$48,485
 - The \$102,776 can be reduced to \$48,485. The way we do this there are several items within the patrol division that were submitted as a whole figure versus breaking it up into a two or three year projects by spreading the cost over a two or three year period of time, we can save an additional \$54,291 this year.

Not knowing where the board wants to be at the end of the budget cycle, the line items in this section can be approximately an overall 7% increase from 2025 which equates to \$312,650, or it can be reduced further based on your opinion as outlined above.

EMPLOYEES

We are asking for a total of 7 new sworn personnel. (1 of the 7 will be a new court security deputy which will be fully paid by the Clerk's Office, so we will only talk about the remaining 6)

We are at full capacity for general fund employees with what was allotted in the 2025 Appropriations, with the exception of two positions. I have chosen not to fill two spots this year and they remain open. I would like to explain the reason for this. Both positions were revenue based for the 2025 budget. One position was the DJFS investigator due to the salary being reimbursed by DJFS. This position was removed due to inefficiency in the position and knowing there would be no revenue for 2025 after the removal the position, so it was not filled. The second position was the Taylor Township PSO. Knowing that Taylor Township would not be renewing their contract moving forward a deputy's position was not filled. These two positions which were allotted for 2025 were not filled when positions were open, because I felt those two positions were revenue based, and I was trying to be accountable within the budget. So, I would like to fill these two positions in 2026 (technically I would consider these positions to be new since there would be no revenue tied to them). One of these two positions would had a third general detective. When we promoted a sergeant in 2025 in investigations, I wanted to see if the promotion would allow the position to be not only a supervisor but also a detective to continue working his/her own case load. It has become apparent we need to have the detective as well as the sergeant due to the complexity of cases and the number of cases being referred to investigations. The second position would be a task force deputy in which we having funding for the actual hourly wages for that deputy offered to be paid by another entity.

We are now down to the other 4 positions. We are still down 4 from the initial forfeiture of deputies at the end of 2023. These four deputies would allow for the following: One would be a traffic officer which would allow our office to work traffic complaints that are off the chart in every township. The other three positions would allow us to get to the minimum mandatory of 4 deputies per shift for every shift instead of just one shift.

Our 2026 requests have an overall budget amount of \$13,256,416.20 which is \$1,860,861.53 additional to 2025 Appropriations. We are conservatively estimating returning \$1,057,343.50 this year leaving a difference of \$803,518.03. Between the PSO reimbursements, State reimbursements for the Sheriff and task force deputy, the Clerk of Courts reimbursement and the school district reimbursements we will have a 2026 revenue of approximately \$986,555 which is clearly above the increases. So, all in all, there is no true increase in our General Fund requests for 2026 versus the 2025 budget.

2026 Budget										
		Gener		und - All Curre	nt S	taff				
		Wages	OF	PERS, Medicare, W/C		Insurances				
Administration	\$	555,148.00	\$	98,966.98	\$	74,362.14				
Sheriff	\$	95,212.00	\$	15,376.74	\$	10,879.08				
Patrol	\$	3,307,747.00	\$	669,818.77	\$	623,072.75				
Court Services	\$	593,283.62	\$	111,658.09	\$	120,968.06				
Investigations	\$	726,568.49	\$	144,786.82	\$	100,451.64				
Comm Relations	\$	575,517.17	\$	116,542.23	\$	132,255.42				
	\$	5,853,476.28	\$	1,157,149.63	\$	1,061,989.09				
		Serge	ants	s, Corporals, De	pu	ties				
				PERS, Medicare,						
		Wages		w/c		Insurances				
Administration	\$	99,668.80	\$	20,182.93	\$	12,040.44				
Patrol	\$	3,047,812.60	\$	617,182.05	\$	579,901.07				
Court Services	\$	393,828.80	\$	85,740.17	\$	56,183.76				
Investigations	\$	541,996.49	\$	109,754.29	\$	87,643.80				
Comm Relations	\$	575,517.17	\$	116,542.23	\$	132,255.42				
	\$	4,559,155.06	\$	929,218.74	\$	855,984.05				
		Λde	li+i,	onal Staff Regu	ost	c				
	+-	Aut		PERS, Medicare,	E31.	3	-		-	
		Wages	Ŭ.	w/c		Insurances			Rei	imbursements
Traffic Enforcement	\$	87,324.88	\$	17,683.29	\$	31,367.93				
New Positions x 3	\$	209,872.56	\$	42,499.20	\$	42,044.09				
Clerk of Courts Dep	\$	98,844.00	\$	20,015.91	\$	34,219.56			\$	153,079.47
OCIC Detective	\$	115,124.65	\$	23,312.74	-	21,785.40			\$	94,022.64
	\$	511,166.09	\$	103,511.14	\$	129,416.98			\$	247,102.11
**Clerk of Courts Deput										
**OCIC Detective will be	reim	bursed for 2,088	ho	urs. Total wages	liste	ed above include	OT,	shift	_	
differential and leave ba	nk pa	youts.								
	U	nencumbered		Encumbered	0	Pays 25 & 26 PERS, Medicare, W/C		Estimated Insurance		54
Administration	\$	296,175.10	\$	5,851.80	\$	45,898.02	\$	5,805.13	\$	238,620.15
Patrol	\$	694,440.63	\$	28,810.60	\$	289,922.40	\$	49,591.39	\$	326,116.24
Court Services	\$	327,012.27	\$	33,028.72	\$	58,657.60	\$	14,158.84	\$	221,167.11
Investigations	\$	161,759.60	\$	5,683.54	\$	63,886.31	\$	8,142.10	\$	84,047.65
Comm Relations	\$	220,947.15	\$	1,834.64	\$	41,452.18	\$	10,267.98	\$	167,392.35
Pursuit	\$	20,000.00	\$	(6)	\$		\$		\$	20,000.00
						Estimated Funds	to i	e Returned:	\$	1,057,343.50

			_		-				
DEPUTIES	Α	В	C	D	E				
January 1, 2025:	\$ 33.07	\$35.55	\$40.23	\$42.24	\$43.07				
		20/ 2/	20/						
			% - 3%						
	A	B	C	D					
January 1, 2026:	\$36.37	\$41.44	\$43.51	\$45.03					
January 1, 2027:	\$37.46	\$42.68	\$44.82	\$46.38					
January 1, 2028:	\$38.58	\$43.96	\$46.16	\$47.77					
	4% Above Dep D	8% Above Dep D					4% Above Corp B	Corp B	
CORPORALS	Α	В				SERGEANTS	Α	В	
January 1, 2025:	\$44.79	\$46.52				January 1, 2025:	\$48.02	\$50.18	
January 1, 2026:	\$ 46.83	\$48.63				January 1, 2026:	\$50.58	\$52.52	
January 1, 2027:	\$ 48.24	\$50.09				January 1, 2027:	\$52.09	\$54.10	
January 1, 2028:	\$ 49.68	\$51.59				January 1, 2028:	\$53.65	\$55.72	
					_				
DISPATCHERS	A	В	С	D	E				
January 1, 2025:	\$ 27.33	\$30.03	\$30.84	\$32.39	\$32.70				
		4% - 4	% - 4%						
	Α	В	С	D					
January 1, 2026:	-	\$32.07	\$33.69	\$35.37					
January 1, 2027:	\$32.48	\$33.35	\$35.04	\$36.78					
January 1, 2028:	\$33.78	\$34.68	\$36.44	\$38.25					
	8% Above Disp D	16% Above Disp D							
SUPERVISORS	Α	В					2026	2027	2028
January 1, 2025:	\$35.32	\$37.93					2026	2027	2028
January 1, 2026:	\$38.20	\$41.03		911 (oordinator	4% Above Super B	\$ 42.67	\$44.37	\$ 46.14
January 1, 2027:	\$39.72	\$42.66	Com	munication		8% Above Super B	\$ 44.31	\$ 46.07	\$ 47.92
January 1, 2028:	\$41.31	\$44.37	Com		is Bircotor	C/STIBOTO SUPCI D	¥		,
LONGEVITY		40				DETECTIVE STIPEND	60.50		
5 Yrs to 9 Yrs		\$0.20				First 2 Yrs	\$0.50		
10 Yrs to 14 Yrs		\$0.35				After 2 Yrs	\$1.50		
15 Yrs to 19 Yrs		\$0.50							
		\$0.65				SHIFT DIFFERENTIAL			
20 Yrs to 24 Yrs 25 Yrs and longer		\$0.80				All Hours Worked	\$1.50		0 to 0600

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EDUCATION BONUS	- Lump sum payment in Nove	mber each year	
Associate	\$1,000		
Bachelors	\$1,500		
Masters	\$2,000		

Commissioner Robinson asked for the total increase from last year's budget request, and Mr. Justice stated it is \$803,518.03.

Commissioner McCarthy asked why there was a request for a speed trailer when the office already has one, and Mr. Justice stated they will be able to do more traffic studies with the additional trailer. These trailers are also used as message boards in the community at times, and the data stored on these trailers make the office run more efficient.

Commissioner McCarthy asked if there was a grant available for this trailer, and Mr. Justice stated grant requirements have become very specific, more geared toward the opioid epidemic, but they will look for one for this.

Commissioner McCarthy asked if there was a resolution with North Union Schools and Fairbank Schools resource officer, and Mr. Justice stated he is meeting with both superintendents again. He feels the costs needs to be more consistent with each school paying the same amount, and the cost has not increased since 2018.

Mr. Justice stated there is an internal policy that is based on the number of calls and their location that determines how many deputies are on the road at a time. This makes it easier to serve the community.

Commissioner McCarthy asked if the Sheriff's Office is asking to hire additional deputies, and Mr. Justice stated it was. There will be a total of seven new hires, but the Clerk of Courts Office will be paying for one of those positions.

Commissioner McCarthy stated it is hard to approve an increase in the budget for these new hires with the potential for the elimination of property taxes. The Sheriff's Office already has the largest budget, and it is important for the public to know why property tax dollars are important to their office.

Mr. Justice stated Union County is rapidly growing and it is important to fill these open positions to keep the community safe. These positions are not new positions; they were vacant when he took office. He is simply hoping to fill them.

Commissioner Robinson stated there were contingencies put into place last year when there were budget discussions, and Mr. Justice was told he could fill those vacancies. He suggested not filling all six of them.

Mr. Justice stated he would not ask for more money than he needs. However, as a community grows, crime rates go up and it is up to his office to keep the community safe. He would rather use his funds to hire personnel over capital projects.

Commissioner McCarthy stated he commends Mr. Justice for being able to return unused funds and have revenue that will cover the increase in the 2026 budget.

Duane Lord, resident arrived at this time.

Commissioner McCarthy asked the operating budget for the Sheriff's Office, and Mr. Justice stated it is roughly \$2 million.

Mike Justice, Barb Stattler, and Chad Lee left at this time.

* * *

Mark DiDonato and Andrew Walsh, Trane representatives, arrived at this time.

Ben Lowery, Darcy Solutions, joined the meeting remotely at this time.

* * *

Ag Center HVAC replacement discussion – Jimmie Inskeep, Mark DiDonato, Andrew Walsh, and Ben Lowery:

- Mr. DiDonato stated TRANE has looked at the ag center building and found there were many issues
 contributing to the HVAC issues. These include roof and installation issues. He suggests a
 geothermal system would be the most cost effective solution for replacing the current HVAC
 system.
- Mr. Lowery detailed what the process for installing a geothermal system was, and what it would look like for this building.
- Commissioner Robinson asked if a permanent well can be put in the spot of the test well, and Mr. DiDonato stated the test well does not have to be capped and they can utilize it later.
- Commissioner McCarthy asked why a geothermal option was better than other HVAC systems, and Mr. Walsh stated the cooling tower that needs frequent repairs will not be used with the geothermal system.
- Commissioner Robinson asked for a cost comparison, and Mr. Walsh stated he would get those numbers for the Board.
- Mr. DiDonato stated the federal government gives rebates on geothermal systems, and this new system would be eligible for them.
- Commissioner McCarthy asked if there are any other systems like this in the area, and Mr. DiDonato stated the Columbus Convention Center is installing one. This is the first one for Trane.
- Mr. Lowrey stated he would get references for Darcy Solutions for the Board to review.
- Mr. DiDonato stated he will get a cost for the repairs to the building and installation of the system.

Mark DiDonato, Andrew Walsh, and Ben Lowery left the meeting at this time.

Ginger Yonak, HR Director, arrived at this time.

* * *

Duane Lord, resident of Union County and member of the Knights of Columbus, stated he is here to ask the Board for permission to have the Silent Battle Statue placed in front of the courthouse. This statue is for veterans and first responders battling the silent battle. One was put in Marietta, Ohio in 2023.

Commissioner Robinson asked how this statue would be funded, and Mr. Lord stated the funds would be raised. The county would not be responsible for any of the cost.

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Mr. Inskeep asked if there would be any greenery around the statue and who would oversee the upkeep.

Commissioner Lawrence stated the other statue has a concrete pad.

Mr. Inskeep stated out in front of the courthouse where the other Memorials are located would be the best location.

Commissioner McCarthy stated the judges need to be brought into this discussion before any final decision is made.

Commissioner Lawrence stated it will be nice to have this statue.

Duane Lord left the meeting at this time.

* * *

Compensation Plan Update and Discussion – Ginger Yonak:

- Mr. Narducci stated the most recent compensation plan and job audit was done in 2024. This was done to stay competitive in the job market. The decision was made last year for a 13% increase. Instead of doing the total amount in one year, 6.5% would be done in 2025 and the other 6.5% would be done in 2026. This does not guarantee a pay increase, and it is strictly a guideline for departments to follow.
- Ms. Yonak stated the compensation plan also included desk audit changes with the addition and elimination of some job positions. These changes have been communicated to all elected officials and department heads.
- Commissioner Robinson stated this looks like a pay increase, and he asked if a department does not have the budget, they cannot do the 6.5% increase.
- Ms. Yonak stated this is not an automatic pay increase. Pay raises and the compensation plan are two separate things. The plan puts all offices on the same plan and is a guideline to use.

* * *

RESOLUTION NO. 25-511:

Approve the 2026 Union County Compensation Plan – Commissioners

The Board of County Commissioners hereby approves the 2026 Union County Compensation Plan.

UNION COUNTY 2026 COMPENSATION PLAN

Pay Grade	Position	Department	Minimum	Step A	Mid-Point	Maximum
	County Administrator	BOC				
	Human Services Director	BOC / DJFS	\$50.18	×	\$62.73	\$75.27
20	Chief Magistrate	Common Pleas	\$30,10	^	J02.73	7,5,2,
	Chief Magistrate	Juvenile / Probate				
	Chief Asst. Prosecutor	Prosecutor	\$104,380.22	X	\$130,475.28	\$156,570.34
	Economic Development Director	BOC				
	Magistrate	Common Pleas	\$45.16	x	\$56,45	\$67.73
19	Assistant County Engineer	Engineer	\$45.10	_ ^	\$30.43	507.75
Γ	Chief Building Official	Engineer				
	Magistrate	Juvenile / Probate	\$93,924.48	X	\$117,405.60	\$140,886.72
	IT Director	Auditor				
	Asst. County Adm./Budget Officer	BOC				
ı	Human Resources Director	BOC	\$40.63	×	\$50.78	\$60.94
18	Commercial Plans Examiner	Engineer	\$40.03	^	330.78	\$00.54
	Design Engineer	Engineer				
1	Senior Assistant Prosecutor	Prosecutor				
	Chief Deputy	Sheriff	\$84,509.88	X	\$105,631.81	\$126,753.74
	Project Engineer	Engineer	\$36.59	х	\$45.73	\$54.87
17	Assistant Prosecutor	Prosecutor	\$76,114.27	X	\$95,120.69	\$114,127.10
	Chief Accounting Officer	Auditor				
	Budget Analyst	BOC				
- 1	EMA Director	BOC				
	Director of Probation Services / Treatment Court Director	Common Pleas				
- 1	Director of Specialized Dockets	Common Pleas				1195.00-150.000
[Court Administrator	Common Pleas	\$32.93	\$36.64	\$41.16	\$49.39
16	Building Inspector 3 / Assistant CBO En					
	Business Manager / Administrator	Engineer				
Ī	Superintendent	Engineer]			
	Court Administrator / Chief Probation Officer / Manager	Juvenile / Probate				
	Captain	Sheriff				
	Lieutenant	Sheriff	\$68,493.98	\$76,202.88	\$85,617.48	\$102,740.98
	Network Administrator	Auditor				
1	GIS Manager	Auditor				
1	Records Manager & Archivist	ВОС				
	Bailiff / Paralegal	Common Pleas	\$29.64	\$32.98	\$37.05	\$44.45
15	Building Inspector 3	Engineer				
1	Director of Admin.	Sheriff				
	Director of Comm.	Sheriff				
	Director of Court Services	Sheriff	\$61,649.02	\$68,604.74	\$77,055,73	\$92,462.45
	Chief Budgetary Officer	Auditor				
Ī	Programmer-GIS	Auditor]			
1	Real Estate Supervisor	Auditor				
1	Assistant Chief Probation Officer	Common Pleas				
1	Drug Court Coordinator	Common Pleas				
Ì	Deputy Coroner	Coroner	\$27.57	\$30.67	\$34.46	\$41.35
14	Lead Investigator	Coroner	321.37	\$30.07	234,40	741.33
	Assistant Superintendent	Engineer				
Ì	Building Inspector 2	Engineer				
İ	Construction Inspector	Engineer]			
1	Residential Plans Examiner	Engineer]			
ı	4D - Attorney	Prosecutor				
İ	Assistant Director of Communications	Sheriff	\$57,351.53	\$63,797.76	\$71,683.87	\$86,016.22

Approved by Board of Commissioners to take effect: January 1, 2026

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Pay Grade	Position	Department	Minimum	Step A	Mid-Point	Maximum
	CAUV Adm/GIS Analyst /Weights & Meas Insp	Auditor				
	Facilities / Maintenance Manager	BOC	1	1		
	Building Inspector 1	Engineer	1			
	FCFC Program Coordinator	BOC / MHRB	1	1		
	Office Manager	Clerk of Courts	605.65	A20.54		
13	Bailiff/Court Reporter/AAC	Common Pleas	\$25.65	\$28,51	\$32.05	\$38.46
	Senior Probation Officer	Common Pleas	1			
	Investigator	Coroner	1	1		
L	Engineer Technician	Engineer	1			
	Senior Probation Officer	Juvenile Court	ĺ			
	HR Manager / Executive Assistant	Sheriff	\$53,342.02	\$59,300.90	\$66,666.44	\$79,990.8
	Deputy Auditor/Appraisal Supervisor-Real Estate	Auditor				
	IT Applications Support Specialist	Auditor				
	GIS Specialist	Auditor				\$35.76
	Clerk to the Board / Office Assistant	BOC	ľ.			
	EMA Deputy Director (Planner/Operations)	BOC				
	Human Resources Assistant	BOC				
-	Facilities Supervisor	BOC				
	Civil/Domestic Manager	Clerk of Courts				
	Title Manager	Clerk of Courts				
	Adult Probation Officer	Common Pleas	\$23.85	626.64	400.00	
12	Specialized Docket Case Manager	Common Pleas	\$23.85	\$26.51	\$29.80	
	Probation Officer	Juvenile				
	Probation Officer / Program Manager	Juvenile				
	Treatment Court Case Manager / Probation Officer	Juvenile				
	Treatment Court Coordinator / Probation Officer	Juvenile / Probate				
	County Hwy. Maint. Worker 4	Engineer				
	Mapping Manager	Engineer				
	Paralegal	Prosecutor				
	Task Force Investigator	Prosecutor		l i		
	Chief Deputy Recorder	Recorder				
	Chief Deputy Treasurer	Treasurer	\$49,598.33	\$55,136.33	\$61,992.37	\$74,386.4
1	Budgetary Officer II	Auditor				
	Weights and Measures Inspector	Auditor				
	Animal Control Officer	BOC				
	Bailiff / Assistant Court Reporter	Common Pleas				
	Mediation Coordinator/CM/Asst. Bailiff	Common Pleas				
	Accounts Administrator	Engineer				0
11	 County Hwy, Maint, Worker 3 	Engineer	\$22.17	\$24.67	\$27.72	\$33.26
	Mechanic 2	Engineer		.3001/09/10/03	orac acordigicanic	N8000 N0000000
	Operations Secretary	Engineer				
	WWT Operator	Engineer				
	WWT Support	Engineer				
	Administrative Assistant	Prosecutor				
	Investigator	Prosecutor				
	Victim Advocate	Prosecutor	\$46,120.46	\$51,304.03	\$57,650.58	\$69,180.70

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ay Grade	Position	Department	Minimum	Step A	Mid-Point	Maximum	
	Appraisal Specialist	Auditor					
	Emergency Management Specialist/COO	BOC					
	Criminal Manager	Clerk of Courts					
[Office Administrative Assistant	Clerk of Courts	\$20.62	\$22.92	\$25.77	\$30.93	
10	Mapping Assistant	Engineer					
	Mechanic 1	Engineer					
	Permit Specialist	Engineer					
	Fiscal Officer	Juvenile / Probate	\$42,886.27	\$47,671.10	\$53,607.84	\$64,329.41	
	Budgetary Officer I	Auditor					
	IT Desktop Support Technician	Auditor					
	R-E-CAUV Administrator	Auditor			\$23.98		
	MW Supervisor	вос					
	Lead Custodian	BOC					
.	Lead Civil Deputy Clerk	Clerk of Courts	\$19.57	\$21,56		\$28.38	
9	County Hwy. Maint. Worker 2	Engineer					
	Administrative Assistant	Juvenile / Probate					
	Chief Deputy Clerk	Juvenile					
	Chief Deputy Clerk	Probate					
	Law Librarian	Law Library					
	Grant Coordinator	Sheriff	\$40,715.38	\$44,835.65	\$49,875.23	\$59,035.0	
	Deputy Auditor - Real Estate	Auditor					
	Investigative Assistant	Coroner / Sheriff					
	Assistant Title Manager	Clerk of Courts					
	Budgetary Billing Clerk/Sys. Adm.	Clerk of Courts	\$18.59	\$20.46	\$22.77	\$26.94	
8	Floater	Clerk of Courts					
	Legal Deputy Clerk	Clerk of Courts					
	Receivable Billing Clerk/Sys. Adm.	Clerk of Courts					
	Victim Advocate / Witness Coordinator / Admin. Asst.	Prosecutor	\$38,677.39	\$42,553.99	\$47,360.98	\$56,044.5	
	Imaging Technician	BOC		V 1.2,000			
	Maintenance Technician 2	BOC					
	Legal Assistant	Juvenile / Probate					
	Criminal Deputy Clerk	Clerk of Courts					
	Domestic Specialist	Clerk of Courts					
	Front Desk Clerk	Clerk of Courts					
	Title Deputy Clerk	Clerk of Courts					
	County Hwy. Maint. Worker 1	Engineer	£17.66	\$19.44	\$21.64	\$25.61	
7	Administrative Support / Utility Billing Specialist	Engineer	\$17.66	\$19.44	\$21.64	\$23.01	
	CFO / Deputy Clerk	Juvenile					
	Deputy Clerk	Juvenile					
	Deputy Clerk	Probate					
	Deputy Recorder	Recorder	1				
	Accounts Payable	Sheriff	1				
	Civil / Criminal Clerk	Sheriff	1				
	Records Clerk	Sheriff					
	Deputy Treasurer 2	Treasurer	\$36,728.02	\$40,427.40	\$45,001.79	\$53,275.5	
	Custodian	BOC					
	Maintenance Worker 1	BOC	tac 70	610.67	\$30.F6	¢24.24	
6	Administrative Support	Engineer	\$16.78	\$18.67	\$20.56	\$24.34	
	Deputy Recorder (part-time)	Recorder					
	Deputy Treasurer 1	Treasurer	\$34,911.55	\$38,832.46	\$42,764.44	\$50,617.3	
	Deputy Treasurer (seasonal/part-time)	Treasurer	\$15.94	\$17.52	\$19.53	\$23.11	
5	Departy recasarer (acasonal/pare time)		\$33,161.54	\$36,440.04	\$40,615.69	\$48,069.8	

Pay Grade	Position	Department	Minimum	Step A	Mid-Point	Maximum	
	Scanning Clerk	Auditor		\$13.22	\$16.61	\$21.19	
	BOC Intern	BOC	t				
4	Scanning Clerk	Clerk of Courts	\$12.02				
	Seasonal Engineer Intern	Engineer					
	Seasonal Maintenance Worker	Engineer	\$25,009.61	\$27,490.63	\$34,546.04	\$44,082.48	

UNION COUNTY HUMAN SERVICES 2026 COMPENSATION PLAN

Pay Grade	Position	Department	Minimum	Step A	Mid-Point	Maximum
	Human Services Director	BOC / DJFS	\$50.18	×	\$62.73	\$75.27
20			\$104,380.22	X	\$130,475.28	\$156,570.3
			\$45.16	×	\$56.45	\$67.73
19			\$93,924.48	Х	\$117,405.60	\$140,886.7
			\$40.63	X	\$50.78	\$60.94
18			\$84,509.88	X	\$105,631.81	\$126,753.7
	Deputy Director	DJFS	\$36.59	Х	\$45.73	\$54.87
17		-	\$76,114.27	X	\$95,120.69	\$114,127.1
	Fiscal Supervisor	DJFS	\$32.93	\$36.64	\$41.16	\$49.39
16			\$68,493.98	\$76,202.88	\$85,617.48	\$102,740.9
	Program Manager	DJFS				
_ [Child Support Attorney	DJFS	\$29.64	\$32.98	\$37.05	\$44.45
15	Human Resources Administrator	DJFS				
	SSS 1 - Children Services Supervisor	DJFS	\$61,649.02	\$68,604.74	\$77,055.73	\$92,462.4
	Public Assistance / Workforce Supv. (ERS)	DJFS	407.57	£20.63	624.46	\$41.35
	Child Support Supervisor	DJFS	\$27.57	\$30.67	\$34.46	\$41,35
14	Service Coordinator Supervisor	Senior Services	1			
ŀ	Senior Services Supervisor	Senior Services	\$57,351.53	\$63,797.76	\$71,683.87	\$86,016.2.
	SSW3 - Children Services Caseworker	DJFS	\$25.65	\$28.51	\$32.05	\$38.46
13			\$53,342.02	\$59,300.90	\$66,666.44	\$79,990.8
	PA/Workforce Lead Case Manager	DJFS	\$23.85	\$26.51	\$29.80	\$35.76
12	Supervisor - UCATS	UCATS / DJFS	\$49,598.33	\$55,136.33	\$61,992.37	\$74,386.4.
	SSW2 - Children Services Caseworker	DJFS		40.45	407.70	dan 20
11	Children Services Family Specialist CW (Grant)	DJFS	\$22.17	\$24.67	\$27.72	\$33.26
- 1	Assistant Supervisor	UCATS / DJFS	\$46,120.46	\$51,304.03	\$57,650.58	\$69,180.7
	SSW 1 - Children Services Caseworker	DJFS				
ı	Business Support Specialist	DJFS	1			
- 1	Child Support Case Manager - Legal	DJFS	1	400.00	605 77	\$30.93
10	Child Support Case Manager	DJFS	\$20.62	\$22.92	\$25.77	\$30.93
	Dispatcher	UCATS / DJFS	1			
Ī	Fiscal Officer	DJFS				
ı	PA / Workforce Case Manager (ERS)	DJFS	\$42,886.27	\$47,671.10	\$53,607.84	\$64,329.4
	IT / Phone Support Technician	DJFS	\$19.57	\$21.56	\$23.98	\$28.38
9	P.		\$40,715.38	\$44,835.65	\$49,875.23	\$59,035.0
			\$18.59	\$20.46	\$22.77	\$26.94
8			\$38,677.39	\$42,553.99	\$47,360.98	\$56,044.5
			\$17.66	\$19.44	\$21.64	\$25.61
7			\$36,728.02	\$40,427.40	\$45,001.79	\$53,275.5
	Vehicle Operator	UCATS / DJFS	\$16.78	\$18.67	\$20.56	\$24.34
6	Clerical Specialist	DJFS	\$34,911.55	\$38,832.46	\$42,764.44	\$50,617.3
	are special		\$15.94	\$17.52	\$19.53	\$23.11
5			\$33,161.54	\$36,440.04	\$40,615.69	\$48,069.8
			\$12.02	\$13.22	\$16.61	\$21.19
4			\$25,009.61	\$27,490.63	\$34,546.04	\$44,082.4

Approved by Board of Commissioners to take effect: January 1, 2026

A motion was made Steve Robinson by and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea Tom McCarthy, Yea David A. Lawrence, Yea

* * *

Ginger Yonak left the meeting at this time.

RESOLUTION NO. 25-512:

<u>Jerome Village – Village Neighborhood 3 – Recommendation of Acceptance – Engineer</u>

The Board of County Commissioners hereby approves the Jerome Village – Village Neighborhood 3 – Recommendation of Acceptance.

UNION COUNTY ENGINEER

County Engineer Environmental Engineer Building Department

233 W. Sixth Street
Marysville, Ohio 43040
P 937. 645. 3018
F 937. 645. 3161
www.unioncountyohio.gov/engineer

Marysville Operations Facility

16400 County Home Road Marysville, Ohio 43040 P 937. 645. 3017 F 937. 645. 3111

Richwood Outpost

190 Beatty Avenue Richwood, Ohio 43344

Public Service with integrity

MEMO

To: Union County Board of Commissioners

From: Luke Sutton, Project Engineer

Date: November 25, 2025

RE: Jerome Village - Village Neighborhood 3 - Recommendation of Acceptance

Commissioners:

The construction of the above Jerome Village subdivision pod has been completed for some time. There were multiple issues that were discovered upon site inspection walks by our office, which have been corrected by the developer. Since this pod has been completed for several years with no additional deficiencies discovered, we recommend forgoing the maintenance period and accepting the improvements under public maintenance per Section 330 of the Subdivision Regulations.

The roadways (Gardenia Drive, Begonia Drive, Apricot Way, Chickasaw Way, Orion Drive, Landon Drive, Fig Grove Way, Poppyseed Drive, Orchid Hill Drive), storm sewers, stormwater facilities, easements and right-of-way within this pod are ready for acceptance on public maintenance. The roads shall be designated Jerome Township Roads.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

RESOLUTION NO. 25-513:

Jerome Village – Ryan Parkway Phase 3 and 4 – Recommendation of Acceptance – Engineer

The Board of County Commissioners hereby approves the Jerome Village – Ryan Parkway Phase 3 and 4 – Recommendation of Acceptance.



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16400 County Home Road Marysville, Ohio 43040 P 937. 645. 3017 F 937. 645. 3111

Richwood Outpost 190 Beatty Avenue Richwood, Ohio 43344

Public Service with integrity

MEMO

To: Union County Board of Commissioners

From: Luke Sutton, Project Engineer

Date: November 25, 2025

RE: Jerome Village – Ryan Parkway Phase 3 and 4 – Recommendation of Acceptance

Commissioners:

The construction of the above Jerome Village subdivision project has been completed for some time. There were multiple issues that were discovered upon site inspection walks by our office, which have been corrected by the developer. Since this pod has been completed for several years with no additional deficiencies discovered, we recommend accepting the improvements under public maintenance per Section 330 of the Subdivision Regulations.

The roadway (Ryan Pkwy Phase 3 and 4), storm sewers, stormwater facilities, easements and right-of-way within this project are ready for acceptance on public maintenance. The road shall be designated Union County Road.

Date 12/3/2025

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

RESOLUTION NO. 25-514:

<u>Jerome Village – Glacier Park Neighborhood 12 – Recommendation of Acceptance – Engineer</u>

The Board of County Commissioners here by approve the Jerome Village – Glacier Park Neighborhood 12 – Recommendation of Acceptance.



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16400 County Home Road Marysville, Ohio 43040 P 937. 645. 3017 F 937. 645. 3111

Richwood Outpost

190 Beatty Avenue Richwood, Ohio 43344

Public Service with integrity

MEMO

To: Union County Board of Commissioners

From: Luke Sutton, Project Engineer

Date: November 25, 2025

RE: Jerome Village - Glacier Park Neighborhood 12- Recommendation of Acceptance

Commissioners:

The construction of the above Jerome Village subdivision pod has been completed for some time. There were multiple issues that were discovered upon site inspection walks by our office, which have been corrected by the developer. Since this pod has been completed for several years with no additional deficiencies discovered, we recommend forgoing the maintenance period and accepting the improvements under public maintenance per Section 330 of the Subdivision Regulations.

The roadways (Bellflower Drive, Canyon Wren Drive, Tupelo Way, Floxglove Drive, Pearl Creek Drive, Mangrove Loop, Shortleak Drive), storm sewers, stormwater facilities, easements and right-of-way within this pod are ready for acceptance on public maintenance. The roads shall be designated Jerome Township Roads.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

RESOLUTION NO. 25-515:

<u>Jerome Village – Eversole Run Neighborhood 1 Part C Phase 4 – Recommendation of Acceptance – Engineer</u>

The Board of County Commissioners here by approve the Jerome Village – Eversole Run Neighborhood 1 Part C Phase 4 – Recommendation of Acceptance.



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16400 County Home Road Marysville, Ohio 43040 P 937. 645. 3017 F 937. 645. 3111

Richwood Outpost

190 Beatty Avenue Richwood, Ohio 43344

Public Service with integrity

MEMO

To: Union County Board of Commissioners

From: Luke Sutton, Project Engineer

Date: November 25, 2025

RE: Jerome Village – Eversole Run Neighborhood 1 Part C Phase 4 – Recommendation

of Acceptance

Commissioners:

The construction of the above Jerome Village subdivision pod has been completed for some time. There were multiple issues that were discovered upon site inspection walks by our office, which have been corrected by the developer. Since this pod has been completed for several years with no additional deficiencies discovered, we recommend forgoing the maintenance period and accepting the improvements under public maintenance per Section 330 of the Subdivision Regulations.

The roadway (Canopy Glen Drive), storm sewers, stormwater facilities, easements and right-of-way within this pod are ready for acceptance on public maintenance. The road shall be designated Jerome Township Roads.



A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

RESOLUTION NO. 25-516:

A Resolution Regarding Personal Use of Certain Vendor Reward Program Benefits Earning in Connection with Official Business – Auditor

The Board of County Commissioners hereby approves a Resolution Regarding Personal Use of Certain Vendor Reward Program Benefits Earning in a Connection with Official Business.

RESOLUTION No. 25-510

A RESOLUTION REGARDING PERSONAL USE OF CERTAIN VENDOR REWARD PROGRAM BENEFITS EARNED IN CONNECTION WITH OFFICIAL BUSINESS.

WHEREAS, The Ohio Ethics Commission and the Ohio Auditor of State have recently issued new opinions and/or guidance regarding the personal use of certain vendor "reward program" benefits earned in connection with official county business; and

WHEREAS, The County Auditor has recommended a policy based on the updated opinion from the Ohio Ethics Commission and the updated guidance from the Ohio Auditor of State; and

Now, Therefore, Be It Resolved By The Board Of County Commissioners, Union County, Ohio, That:

<u>Section 1</u>. The attached policy statement on the "Personal Use of Reward Points Earned During Official Business is adopted effective immediately.

<u>Section 2</u>. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

introduced this resolution and moved its passage;

seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson

Tom McCarthy

Dave Lawrence

No

Passed: 1000 5, 2025

BOARD OF COUNTY COMMISSIONERS UNION COUNTY, OHIO

ATTEST: Mallon Jahman Clark

Steve Robinson

Tom McCarthy

Dave Lawrence

Approved as to Form:

Thayne D. Gray

Assistant Prosecuting Attorney



Auditor of State Bulletin 2025-012

DATE ISSUED:

October 16, 2025

TO:

All Public Offices

Community Schools
Independent Public Accountants

FROM:

Keith Faber

Ohio Auditor of State

SUBJECT:

Ohio Ethics Commission Advisory Opinion 2025-02

Frequent Flyer Miles, Other Rewards or Discount Programs

Summary

In Advisory Opinion No. 2025-02, effective immediately, the Ohio Ethics Commission (OEC):

- Revised restrictions from public officials and employees personally using rewards earned
 during official business, provided: rewards are earned in the same manner as the general
 public; they do not impose additional costs on the public office; and the airline, hotel, vendor,
 etc. are not selected just to earn the reward points for themselves.
- Determined personal use of these rewards does not constitute additional compensation.
- Recommended that public offices adopt a policy regarding personal use of these rewards, which can be more restrictive than Ohio Ethics law.
- Overruled OEC Advisory Op. 91-010 and Informal Advisory Op. 2003-INF-0224-1.

Background1

Frequent flyer miles, hotel, gas, credit card, and other reward or discount programs have become widespread since the OEC first addressed these issues, as early as 1991. Further, the different

¹ OEC Op. 2025-02 notes that while it "primarily references frequent flyer miles, the analysis also applies to other reward points programs," and references to frequent flyer miles and other reward programs "are intended to incorporate all similar reward points programs including credit card rewards, hotel rewards, and gas rewards." This Bulletin should be read in the same manner.

Bulletin 2025-012 OEC Op. 2025-02 Frequent Flyer Miles, Other Rewards or Discount Programs Page 2

standards applicable to the various reward programs have caused confusion for public offices on how to account for and manage these rewards. As a result, the OEC has revisited the issue to bring Ohio to better align with the federal government and other states' guidance and increase administrative efficiency by eliminating the need to separate out and track how reward points were accrued, consistent with its treatment of comparable vendor discounts and incidental benefits.

OEC Standard for Personal Use of Rewards Earned During Official Business

"Public officials or employees can use frequent flyer miles, credit card rewards, hotel points, or other rewards earned during official business in their personal life, provided that (1) these rewards are earned the same way as members of the public would earn them; and (2) they do not impose additional costs to the public agency. However, a public official or employee is prohibited from choosing an airline, vendor, or service based on whether it provides frequent flyer miles or other rewards points. Additionally, a conference, event, or group travel planner is prohibited from personally using frequent flyer miles, credit card rewards, hotel points, or other rewards earned in connection to booking a conference, event, or group travel."

R.C. 102.03(D) and (E) - Conflict of Interest

Although frequent flyer miles and other reward programs points are a "thing of value" as defined in R.C. 102.03(D) & (E), the OEC reasoned that accepting them for personal use "is not of such a character as to create or manifest a substantial and improper influence upon the public official's or employee's independent judgment in the performance of his or her official duties." The OEC concluded this does not create a conflict of interest because reward programs are available broadly to both private citizens and public officials/employees alike, rewards such as frequent flyer miles are accrued uniformly by eligible public officials/employees on official travel solely because they are flying, not for performing their official duties.

R.C. 2921.42(A)(4) - Public Contracts

A public contract exists when a public agency purchases, or reimburses for, a flight for a public official/employee, who would then have an interest in that contract by earning frequent flyer miles. However, the OEC overruled its prior Opinion 91-010 and has now concluded that personal use of these rewards is not an unlawful interest in a public contract prohibited by R.C. 2921.42(A)(4), based upon the same rationale that this does not create a conflict of interest. Given that the miles earned are a small portion of the contract with the airline and a uniform industry benefit available to anyone buying a ticket, the public official/employee's interest in the contract is minimal.

R.C. 2921.43(A) - Supplemental Compensation

While "compensation" includes fringe benefits, such as various types of insurance, and typically included in a public official/employee's compensation package, reward programs differ from traditional fringe benefits, in part because the I.R.S. does not tax personal usage of rewards earned from official travel. The OEC concluded that personal use of these rewards is not supplemental compensation prohibited by R.C. 2921.43(A), reasoning reward programs are marketing tools and

Bulletin 2025-012 OEC Op. 2025-02 Frequent Flyer Miles, Other Rewards or Discount Programs Page 3

customer loyalty incentives, independent of an employer's compensation package. For example, because frequent flyer miles are automatically awarded based on the flyer's status not at the discretion of the employer, they remain distinct from fringe benefits.

Public Office Reward Program Policy

The Ohio Auditor of State (AOS) joins the OEC's recommendation that public offices adopt policies/rules for the personal use of reward program points accrued while conducting public business. While public offices cannot create policies that are *less restrictive* than the Ethics laws, they can adopt policies that are *more restrictive*. The AOS recommends public offices adopt policies tailored to their unique circumstances including, but not limited to the following:

- Whether an agency allows its officials or employees to personally use frequent flyer miles or other rewards points accrued during official business.
- Minimum standards that public officials or employees must follow to avoid violating criminal laws.
- A prohibition from selecting an airline, hotel, car rental company, etc., other vendors or services solely to earn reward points for their personal use.
- A requirement to select the lowest reasonable rate.
- Robust internal controls to ensure compliance, including supervisory monitoring mechanisms
 designed to proactively identify and mitigate the risk of noncompliance.

Questions

If you have any questions regarding the information presented in the Bulletin, please contact the Auditor of State's Office at 800-282-0370 or ContactUs@ohioauditor.gov.

Keith Faber

Ohio Auditor of State

Personal Use of Reward Points Earned During Official Business

Purpose

The purpose of this policy is to establish clear guidelines for the personal use of frequent flyer miles, hotel points, credit card rewards, and similar benefits earned while conducting official business.

Legal Authority & Guidance

- Ohio Ethics Commission Advisory Opinion No. 2025-02
- Auditor of State Bulletin 2025-012

Scope

This policy applies to all elected officials, appointed officials, and Union County employees who engage in travel or transactions on behalf of the agency.

Definitions

- Reward Program Points: Includes frequent flyer miles, hotel loyalty points, credit card rewards, or similar benefits earned through transactions during official business.
- Official Business: Activities conducted on behalf of Union County, including travel, lodging, and procurement of goods or services.

Policy Statement

Public officials and employees may use and accrue personally earned reward program points during official business if such rewards are earned under the same conditions available to the general public and do not result in any additional cost to Union County. Vendor selection must never be influenced by the opportunity to earn personal rewards, and all travel arrangements must be made at the lowest reasonable rate consistent with Union County's travel policy.

Employees and officials are prohibited from selecting airlines, hotels, rental car companies, or other vendors solely to maximize personal benefits.

Procedures

 Travel Arrangements: All travel must adhere to Union County's travel policy, including obtaining necessary approvals, aligning with established terms, and providing the required supporting documentation. Travel arrangements should be made at the lowest reasonable cost. Additionally, records detailing the rationale for

vendor selection should be retained for audit purposes. Group travel arrangements must not be made by a single employee for the purpose of accumulating personal rewards. Each employee should book their own travel, or, if group booking is required for operational reasons, no individual may retain personal rewards earned from booking travel on behalf of others.

2. Supervisory Review:

Supervisors shall review and approve travel arrangements prior to the date of the travel to ensure compliance with travel policy and verify that vendor selection was not influenced by personal gain or reward opportunities. Obtaining documents such as conference agendas, multiple hotel quotes, estimated parking or car rentals may be requested.

3. Document Retention:

Union County will retain all documents related to travel and official business approvals for payments/reimbursements. This information is subject to audit and will be kept in accordance with Union County's record retention schedule.

4. Reporting Violations:

Any suspected violation of this policy must be reported to Union County's compliance officer or designated authority.

Examples of Acceptable Use

- Conference Hotel Stay: An employee attends a professional conference at a hotel selected by the event organizers. The hotel stay is booked using the agency's government credit card at the lowest reasonable rate. The employee earns loyalty points as their name is attached to a hotel loyalty rewards program which are available under the same conditions as any member of the public. Personal use of those points later is permitted.
- Airline Frequent Flyer Miles: An employee books a flight for official travel through the
 agency's approved process using the government credit card. The ticket is
 purchased at the lowest reasonable fare, and the employee earns frequent flyer
 miles because they are enrolled in the airline's loyalty program. Personal use of
 those miles later is permitted.

Examples of Unallowable Use

Vendor Selection Based on Rewards: An employee is scheduled to attend a
conference at a specific hotel but deliberately chooses to stay at a different hotel to
earn loyalty points, even though the conference hotel offered a comparable or lower

- rate. This violates the policy because vendor selection was influenced by personal reward opportunities.
- 2. Using Personal Credit Card to Earn Points: An employee volunteers to use their own personal credit card to book flights for official travel, knowing they will earn reward points, instead of following Union County's required process to use the government credit card. This is not allowed because it circumvents established procurement and payment procedures and creates an appearance of personal gain.

Implementation & Enforcement

This policy will be effective immediately and violations of this policy may result in disciplinary action and may be referred to the appropriate ethics or legal authorities.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea Tom McCarthy, Yea David A. Lawrence, Yea

* * *

RESOLUTION NO. 25-517:

Payment of Bills

The Board of County Commissioners approved the payment of regular purchase order bills and the "then and now" bills submitted over \$50,000.00 for the week of December 1, 2025.

endor	Name	CK RU	N Invoice	PO	Invoice Amt Status	Dept
8206	LEGENDS LIFT &	120325	UC, UCSS102025	20256926	53,521.50 Pending approval	420
	Add Desc: Human Services	s - client transpo	rtation			

Jackie Jan Melanthy DIX. Sam

Date 12/3/2025

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea Tom McCarthy, Yea David A. Lawrence, Yea

* * *

ADMINISTRATOR ACTION NO. 25-131A:

Payment of Bills

County Administrator Bill Narducci approved the payment of regular purchase order bills and the "then and now" bills submitted for the week of December 1, 2025.

Vendor	Name	CHECK RUN	Invoice	PO I	Invoice Amt Status	Dept
	REPUBLIC WASTE SERVI	120325	0046-006368852	20250478	1.82 Pending approval	422
	QUILL CORPORATION	120325	46412431	20250190	9.03 Pending approval	410
	QUILL CORPORATION	120325	46654824	20250303	9.19 Pending approval	410
	SARGENT, LAURA	120325	2025 FP training	20256925	15.00 Pending approval	420
	FRANKLIN ELECTRIC CO	120325	645258181	20251089	15.00 Pending approval	420
	MCLEAN COMPANY	120325	224846	20256903	15.64 Pending approval	422
	QUILL CORPORATION	120325	46423404	20250190	16.62 Pending approval	410
	RICHWOOD BANKING VIS	120325	x5234 Zoom Nov	20255765	16.99 Pending approval	426
	AMAZON CAPITAL	120325	1GNX-GDQN-L7VD	20250500	25.01 Pending approval	422
	MONTGOMERY COUNTY	120325	ft1000032978	20251265	26.31 Pending approval	410
	DAYTON POWER & LIGHT	120325	11/18 Scottslawn	20251205	28.12 Pending approval	422
	AMAZON CAPITAL	120325	14tdg6366vky	20251187	28.69 Pending approval	410
	RICHWOOD BANKING VIS	120325	2 of 3 11/2025	20256927	29.01 Pending approval	412
	LEWANDOWSKI, TERA	120325	2025 FP training	20256933	30.00 Pending approval	420
	QUILL CORPORATION	120325	inv46469005	20250190	30.32 Pending approval	410
	DAYTON POWER & LIGHT	120325	1166608 11/18/25	20250807	34.14 Pending approval	418
	MASI	120325	5329020	20250493	38.60 Pending approval	422
	MASI	120325	5324057	20250493	38.60 Pending approval	422
	MASI	120325	5323083	20250493	38.60 Pending approval	422
	MASI	120325	5440401	20250493	38.60 Pending approval	422
	PITNEY BOWES BANK	120325	pbnovember2025	20256380	43.01 Pending approval	410
2000000	QUINLAN, ROBERT III	120325	2025 training	20256913	45.00 Pending approval	420
	VERIZON WIRELESS GRE	120325	6127433026	20250276	50.00 Pending approval	410
	MASI	120325	5440016	20250493	52.60 Pending approval	422
	COLUMBIA GAS OHIO IN	120325	cgoanovember2025	20250300	54.71 Pending approval	410
	GORDON FLESCH COMPAN	120325	15389099	20247142	57.67 Pending approval	436
	BENNY'S PIZZA	120325	0008-25	20250946	64.50 Pending approval	414
	MASI	120325	5322086	20250493	77.20 Pending approval	422
	LOOKABAUGH, LEVI	120325	223746	20247145	85.00 Pending approval	436
	COUGHLIN AUTOMOTIVE	120325	516003816	20256931	86.87 Pending approval	414
	LOOKABAUGH, LEVI	120325	223747	20256963	87.00 Pending approval	436
	REPUBLIC WASTE SERVI	120325	0046-006370897	20251390	88.58 Pending approval	422
	AEP OHIO	120325	aepnov	20250301	88.62 Pending approval	410
	REPUBLIC WASTE SERVI	120325	0046-006370898	20251390	88.89 Pending approval	422
2191	AMAZON	120325	1XDG-YXPY-Q7GL	20250140	90.23 Pending approval	438
2245	RICHWOOD BANKING VIS	120325	x5234 Fuel Oct-Nov	20255764	94.76 Pending approval	426
1127	QUILL CORPORATION	120325	46639288	20250303	99.43 Pending approval	410
2119	GORDON FLESCH COMPAN	120325	15404507, 15400677	20250962	99.79 Pending approval	414
4980	R.A.D. SYSTEMS	120325	223654	20256923	100.00 Pending approval	438
1039	REPUBLIC WASTE SERVI	120325	0046-006369118	20251390	105.86 Pending approval	422
1179	PERRY PROTECH	120325	co251-001	20250246	106.85 Pending approval	410
4356	KONICA MINOLTA BUSIN	120325	9010677832	20250186	107.36 Pending approval	404
521	MASI	120325	5440450	20250493	115.80 Pending approval	422
1127	QUILL CORPORATION	120325	46606478	20256970	126.64 Pending approval	436
978	AEP OHIO	120325	aepnovember2025	20250301	126.75 Pending approval	410
7406	AMAZON CAPITAL	120325	1fwk-hgt4-p33y	20251187	130.79 Pending approval	410
1574	TERMINAL SUPPLY CO.	120325	71047-00	20256910	146.21 Pending approval	422
511	VARMENT GUARD ENVIRO	120325	10263243	20251036	150.22 Pending approval	418
8402	BANE-WELKER	120325	ZC20937	20256902	157.05 Pending approval	422
3432	RUMPKE OF OHIO, INC	120325	3464370	20250307	163.25 Pending approval	410
8630	FOX SUPPLY, LLC	120325	157572, 158078	20253482	172.58 Pending approval	418
4899	OHIO PEACE OFFICER T	120325	2025-8661	20256772	175.00 Pending approval	438
2938	GOVERNMENT FORMS	120325	057997	20250973	204.41 Pending approval	410

	The same of the sa	CULTURE DUBL			In the Ame Castin	Dont
Vendor	Name	CHECK RUN	Invoice	PO 2025 C024	Invoice Amt Status	Dept 420
	SONSTEIN, JO	120325	2025 FP training	20256924	210.00 Pending approval	
	MASI	120325	5317113	20250493	221.80 Pending approval	422 410
	COLUMBIA GAS OHIO IN	120325	11212025cgo	20250300	228.75 Pending approval	470
	STATE INDUSTRIAL PRO	120325	904005804	20250924	250.27 Pending approval	470
	MARATHON FLEET SERVI	120325	108582866	20250257	252.22 Pending approval	2000
	STAPLES CONTRACT &	120325	700767268	20251028	254.00 Pending approval	418
	SOUTHERN COMPUTER WA	120325	INV00856277	20256850	254.04 Pending approval	422
	REPUBLIC WASTE SERVI	120325	0046-006368786	20250478	264.23 Pending approval	422
	OHIO TREASURER OF ST	120325	RAD26-0018	20253655	271.20 Pending approval	472
	MASI	120325	5329042	20250493	282.35 Pending approval	422
	MASI	120325	5440102	20250493	282.35 Pending approval	422
	RICHWOOD BANKING VIS	120325	1 of 3 11/2025	20256167	282.35 Pending approval	412
	CHARM-TEX, INC.	120325	425870, 424729,	20251024	285.78 Pending approval	418
	AEP OHIO	120325	nov2025aep	20250301	289.56 Pending approval	410
	BRANSTITER, WADE	120325	223705	20256942	295.32 Pending approval	404
	OHIO PEACE OFFICER T	120325	2025-8690	20256908	300.00 Pending approval	438
	AMAZON CAPITAL	120325	9KJH, 9NWX, QVWR,	20255122	311.89 Pending approval	418
	FINKEN, MICHAEL	120325	2025 FP training	20256914	318.75 Pending approval	420
	RICHWOOD BANKING VIS	120325	223663	20250953	344.42 Pending approval	414
	GORDON FLESCH COMPAN	120325	15382430	20247068	354.00 Pending approval	440
	HEMBREE, ROBERT	120325	2025 FP training	20256918	360.00 Pending approval	420
	QUILL CORPORATION	120325	187800275	20256970	367.71 Pending approval	436
	COLUMBIA GAS OHIO IN	120325	Oct/Nov25	20250483	374.97 Pending approval	422
	MASI	120325	5315053	20250493	394.25 Pending approval	422
	FLEWELLING, ERIC	120325	2025 FP training	20256917	397.50 Pending approval	420
3459	FRIENDSOFFICE	120325	1876889-0	20256915	412.98 Pending approval	420
	OHIO TREASURER OF ST	120325	RAD26-0013	20253655	429.54 Pending approval	472
2119	GORDON FLESCH COMPAN	120325	IN15396341	20251238	460.92 Pending approval	420
	QUILL CORPORATION	120325	46602757	20250305	478.59 Pending approval	410
	WILLIAMS, W.W.	120325	051W35724	20250369	485.00 Pending approval	470
	41MPRINT	120325	14516844	20256345	485.18 Pending approval	404
2116	MONTAGE ENTERPRISES	120325	121943	20256904	493.06 Pending approval	422
	WILLIAMS, W.W.	120325	051W35728	20250369	531.00 Pending approval	470
6024	WILLIAMS, W.W.	120325	051W35726	20246854	548.00 Pending approval	470
6024	WILLIAMS, W.W.	120325	051W35729	20250370	567.00 Pending approval	470
8630	FOX SUPPLY, LLC	120325	158060	20256944	572.49 Pending approval	418
3960	SOUTHERN COMPUTER WA	120325	855431	20256518	587.97 Pending approval	414
	WILLIAMS, W.W.	120325	051W35727	20250370	588.00 Pending approval	470
4899	OHIO PEACE OFFICER T	120325	2025-8679	20256774	600.00 Pending approval	438
4899	OHIO PEACE OFFICER T	120325	2025-8678	20256891	600.00 Pending approval	438
4899	OHIO PEACE OFFICER T	120325	2025-8677	20256890	600.00 Pending approval	438
4899	OHIO PEACE OFFICER T	120325	2025-8689	20256890	600.00 Pending approval	438
937	STATE CHEMICAL MANUF	120325	904008142	20250490	647.69 Pending approval	422
2954	LANDS END BUSINESS O	120325	16195201	20250893	711.35 Pending approval	412
6660	CFIS GROUP INC.	120325	47966	20256761	741.89 Pending approval	422
	OHIO PEACE OFFICER T	120325	2025-8302	20256769	750.00 Pending approval	438
4502	WALZ GROUP, LLC	120325	dk127477	20250250	811.89 Pending approval	410
	WILLIAMS, W.W.	120325	051W35725	20246853	871.00 Pending approval	470
2733	GAYLORD BROTHERS	120325	2933041	20251288	955.21 Pending approval	412
4899	OHIO PEACE OFFICER T	120325	2025-8326	20256767	1,000.00 Pending approval	438
8447	SENTINEL OFFENDER SV	120325	209104	20256940	1,042.76 Pending approval	414
2245	RICHWOOD BANKING VIS	120325	3 of 3 11/2025	20256912	1,150.00 Pending approval	412
1080	B & C	120325	CTRCT-INV001978	20252669	1,815.00 Pending approval	438

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt Status	Dept
451	SMART OIL COMPANY	120325	112330	20250486	1,953.00 Pending approval	422
451	SMART OIL COMPANY	120325	112331	20250486	1,967.75 Pending approval	422
451	SMART OIL COMPANY	120325	112329	20250486	2,515.50 Pending approval	422
7507	STRYKER MEDICAL	120325	9210567415,848074	20255151	3,234.00 Pending approval	414
9230	SHORTY'S CONSTRUCTIO	120325	MRC-4222-1 add	20251520	3,833.34 Pending approval	470
9272	OHIO TRANSLATION SER	120325	20251116113	20256886	3,905.00 Pending approval	426
3960	SOUTHERN COMPUTER WA	120325	855033	20256434	3,933.21 Pending approval	414
52	DAYTON POWER & LIGHT	120325	1628608 11/18/25	20256943	4,013.64 Pending approval	418
7222	FLEWELLING, ERIC	120325	10.2025 FC	20256921	4,227.10 Pending approval	420
8724	QUINLAN, ROBERT III	120325	10.2025 FC	20256922	5,610.18 Pending approval	420
91	COUNT ELECTRONICS	120325	22	20252639	6,325.00 Pending approval	422
2284	DELAWARE COUNTY TREA	120325	U110849	20250501	7,873.24 Pending approval	422
4871	NATIONAL BUSINESS FU	120325	ZK277222-TDQ	20256207	9,456.86 Pending approval	404
406	RINKER MATERIALS CON	120325	32556840	20256855	14,724.00 Pending approval	422

Administrator

12/3/2025

* * *

ADMINISTRATOR ACTION NO. 25-132A:

Transfer of Appropriations and/or Funds

County Administrator Bill Narducci approved the following transfers of appropriations and/or funds:

JOURNAL	LINE	ENTRY DATE	JNL SHORT DESC	JNL EFF DATE	AMD STATUS	JNL CLERK	ORG	OBJECT	PROJECT	COMMENT	DTL EFF DATE	DR/CR	AM	OUNT
24	1	12/1/2025	amend			cgodfrey	70340201	530100			12/1/2025	1	\$	30,109.50
		ADD'L DESC:	Airport-end of year	r amendment										
33	1	12/1/2025	CSEA			jgibson	36342008	510305			12/1/2025	1	\$	10,000.00
33	2	12/1/2025	CSEA			jgibson	36342008	510310			12/1/2025	1	\$	500.00
33	3	12/1/2025	CSEA			jgibson	36342008	510315			12/1/2025	1	\$	20.00
33	4	12/1/2025	CSEA			jgibson	36342008	510320			12/1/2025	1	\$	100.00
33	5	12/1/2025	CSEA			jgibson	36342008	530100			12/1/2025	1	\$	20,000.00
		ADDII DECE		L114.6			5525C							

Administrator

12/3/2025

Received the following Certificates from the County Auditor this date:

Certificate of County Auditor That the Total appropriations from Each Fund Do Not Exceed the Official Estimate of Resources Rev. Code, Sec 5705.39
County Auditor's Office, Union County, Ohio,
Marysville , Ohio, December 1, 2025
To <u>Union County Commissioners</u>
Union County Airport
I, <u>Andrea L. Weaver</u> , County Auditor of <u>Union</u> County, Ohio, do hereby certify that the total appropriations from each fund taken together with all other outstanding appropriations, do ¹ not exceed the ² <u>October 20, 2025</u> amended estimate of resources for the fiscal year beginning Jan 1 st , 2025, as determined by the Budget Commission of said County.
Andrea L. Weaver, County Auditor, Aw <u>Union</u> County, Ohio.

- If such is not the case strike out the word not
 Or insert "last amended."

703 - Airport Federal

		TR	ANSFER FORM			
-	Wednesday (Due to the Auditor	r by noon Monday)				
Dep	artment: Mental Health &	Recovery Board	Date:_Dece	mber	1, 2025	_
	RES	OLUTION RE: TF	RANSFER OF FUNDS			
A mo to ap						
Fron	Mental Health & Recovery Board	310MH200	Contracts / Agencies	Ехр	530100	
To:	General Fund	Org Number 04380000	Object Name Sheriff's Fees	Rev	Object Number 420104	Project Number
	Fund Name	Org Number Amount: \$	Object Name 15.00		Object Number	Project Number
From	1:			Ехр		
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number
	Fund Name	Org Number Amount: \$	Object Name		Object Number	Project Number
From				Ехр		
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number
	Fund Name	Org Number Amount: \$	Object Name		Object Number	Project Number
From	Fund Name	Org Number	Object Name	Ехр		
To:				Rev	Object Number	Project Number
	Fund Name	Org Number Amount: \$	Object Name		Object Number	Project Number
Reimbu Deputy K	n for Request: rse the cruiser fee for a patient trans evin Rigano completed the patient transp 2025-146	sport to Dublin Springs, ort.	7625 Hospital Drive, Dublin, O	hio on V	√ednesday, November 2	26, 2025.
			Approved by Adminis	trator	WAN	
Roll call vote resulted as follows: CC: Auditor Originator			Steve Rol Tom Mc Dave Lav	Carthy		
REQUE	Resolution File STER ACKNOWLEDGEMENT:	I have reviewed the	ahove-referenced account	Date:	nuo unnifinal 46 n4	
approp	riations are available, and free o	f prior encumbrance	s (including blanket purcha	se orde	ers):	
г	evised 1/2/2025		Auditor's (Office Ap	oproval 10	21.125

TRANSFER FORM									
12/3/20	Wednesday (Due to the Auditor	by noon Monday)							
Dep	artment: Union County Hu	uman Services	Date: 11/25/20)25		_			
	RES	OLUTION RE: TR	RANSFER OF FUNDS						
	tion was made by prove the following transfer (s):		and seconded by			_			
Fron	n: Child Support	36342008 Org Number	Contract Services Object Name	Ехр	530100 Object Number	Project Number			
To:	General	04380000	CSEA	Rev	450116	- Trojest Humber			
	Fund Name	Org Number Amount: \$	Object Name 70.41		Object Number	Project Number			
Fron				Ехр					
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number			
	Fund Name	Org Number Amount: \$	Object Name		Object Number	Project Number			
Fron				Ехр					
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number			
	Fund Name	Org Number Amount: \$	Object Name	7.01	Object Number	Project Number			
From	Fund Name	Org Number	Object Name	Ехр	Object Number	Project Number			
To:				Rev					
	Fund Name	Org Number Amount: \$	Object Name		Object Number	Project Number			
	on for Request: Title IV-D Services Sheriff								
			Approved by Administ	rator	Wan				
Roll ca	all vote resulted as follows:		Steve Rob Tom McC Dave Law	Carthy					
	Originator Resolution File			C.J Date:	Page				
REQU approp	ESTER ACKNOWLEDGEMENT: oriations are available, and free	I have reviewed the of prior encumbrance	e above-referenced accounts es (including blanket purcha	s and h	ers): Lisa L Propsi	no Repor			
	revised 1/2/2025		Auditor's C	Office A	pproval #R	12/1/25			

			TRAN	ISFER I	FORM					
_ 12/	3 Wednesday (Due to Auditor	by noon Thursday)								
	Human Services		_	Date:_	11/25/202	25				
	RE	SOLUTION RE:	TRA	NSFER	OF FUNDS					
	tion was made by prove the following transfer (s	s):		and	seconded by _					
Fron	Public Assistance Fund Name	35001508 Org Number	_		el & Expense	_A_		550100 Object Number	- D	oject Number
To:	M & G Fund	25042200	(Vendor # 2509)	Office f	Reimbursement	_R_		480136	_	JOC HISTORI
	r unu natine	Org Number Amount: \$		\$	bject Name 424.00		C	Object Number	Pro	oject Number
Fron	Senior Services Sales Tax Fund Name	36906708 Org Number			el & Expense bject Name	Ехр	- 0	550100 bject Number	Pro	ject Number
To:	M & G Fund	25042200	Engineer (Vendor # 2509)		teimbursement	_R_		480136	_	
		Amount: \$		\$	126.65					
From	Fund Name	Org Number		O	ect Name	Ехр	-0	bject Number	Pro	ject Number
To:	Fund Name	Org Number		Ot	ject Name	Rev		bject Number	Pro	ect Number
		Amount: \$								
Reason	Agency Vehicle Allocation for Request: Repair	on for 2025 is 77% DJI	FS & 23	% Senior :	Services			ansfer total:		
Mechan	ic service work October 2025	Invoice: 000802		\$	80.68		\$	550.65		
		Invoice: 000803 Invoice: 000807	-+	\$	82.51 95.38			DJFS 77%		
		Invoice: 000808		\$	118.25		5	424.00	\$	550.65
		Invoice: 000810		\$	173.83		Sr.	Bervices 23%	•	000.00
				\$	-		s	126.65		
				Approv	ed by Administ	rator	1	NAW		
Roll ca	Il vote resulted as follows:				Steve Rol	binson				
cc:	Auditor				Thomas A. Mc Dave Lav					
						C.J.: Date:				
REQUE appropris	STER ACKNOWLEDGEMENT trions are available, and free of prior of	I have reviewed the encumbrances (including	above-re g blanket	ferenced a purchase	occumes applyave v orders):	prifled th	Hite	5_		
				Audit	or's Office Appr	oval	H	RID	-/-	25

TRANSFER FORM

	UCATS	Da	ite:	11	/25/2025				
	RE	SOLUTION RE:	TRA	NSFER	R OF FUNDS				
A motion w	as made by			and	seconded by				
	the following transfer (a):		_ "	seconded by		-		_
From:	UCATS	36044508		Vehi	cle Maintenance	Α	5	30160	
	Fund Name	Org Number	Engineer		Object Name			ect Number	Project Number
To:	M & G Fund	25042200	(Vendor #	Office	Reimbursement	R		80136	
	Fund Name	Org Number			Object Name			ect Number	Project Number
		Amount: \$		\$	713.25		•		
From:						Eve			
	Fund Name	Org Number			Object Name	Exp	Obie	ct Number	Project Numbe
To:			Vendor#			Rev	0.00		r roject realize
	Fund Name	Org Number	1084		Object Name	VeA	Ohie	cl Number	Project Number
		Amount: \$					Oojo	or realities;	Piojett Numbe
From:						Ехр			
	Fund Name	Org Number		(Object Name		Object	t Number	Project Number
To:						Rev		70	. reject (tallibe)
	Fund Name	Org Number Amount: \$		(Object Name	<u>Her</u>	Objec	≭ Number	Project Number
Reason for R	Request:							2 12 22	
	rvice work October 2025	Invoice: 000804		\$	185.77	7	Irans	fer total:	
	THE WORK COURSE EDED	Invoice: 000805		\$	29.30				
		Invoice: 000806 Invoice: 000809		\$	440.68]	1		
		IIIVOKOE: UUUBUB		\$ \$	57.50	1			
				\$			s	713.25	
				*			•	713.25	
								- 1	
				Anne	oved by Administ		7	UM	
oli cali vote	resulted as follows:			whhit				V INC	
	rodulida da lolloma.				Steve Rol Thomas A. Mc				
:: Audito	Г				Dave Lay				
						C.J.: Date:			
EQUESTER.	ACKNOWLEDGEMENT:	I have reviewed the a	bove-res	ferenced	accounts and lines v	arified to	et if		
proprietions ar	e available, and free of prior e	ncumbrances (Including	blanket	purchas	e orders):	clu	UHU	lo_	
							,1	0 11	1. 12-
				Audi	tor's Office Appr	oval	-/1	2 12	11/25

Received the following Certificates from the County Auditor this date:

Certificate of County Auditor That the Total appropriations from Each Fund

Do Not Exceed the Official Estimate of Resources

Rev. Code, Sec 5705.39

County Auditor's Office, <u>Union</u> County, Ohio,

<u>Marysville</u>, Ohio, December 1, 2025

To Union County Commissioners

I, <u>Andrea L. Weaver</u>, County Auditor of <u>Union</u> County, Ohio, do hereby certify that the total appropriations from each fund taken together with all other outstanding appropriations, do ¹not exceed the ² <u>November 25, 2025</u> amended estimate of resources for the fiscal year beginning January 1st, 20<u>25</u>, as determined by the Budget Commission of said County.

Andrea L. Weaver, County Auditor, Aw

Union County, Ohio.

- 1. If such is not the case strike out the word not
- 2. Or insert "last amended."

Funds

363 - Child Support Enforcement

* * *

*County Administrator William Narducci provided the following updates:

- Data Board is finalizing the cyber security policies to meet the requirements of House Bill 96. Data Board meets next Wednesday, and they are hoping to approve the policies in that meeting. Once it is approved, it will be submitted to the Commissioners for approval. This must be done before end of the year.
- The Commissioners Office will be open on December 26, but all other offices will be closed.

- *Assistant County Prosecutor Thayne Gray provided the following updates:
 - No report.

* * *

- *Budget Analyst Janell Alexander provided the following updates:
 - No report.

* * *

- *Clerk to the Board of Commissioners Mallory Lehman provided the following updates:
 - She will be the Board and email with a list of all boards and committees they currently serve on.

* * *

- *Commissioner David A. Lawrence provided the following updates:
 - No report.

* * *

Commissioner Tom McCarthy provided the following updates:

• No report.

* * *

Commissioner Steve Robinson provided the following updates:

• He received notice of an AEP transmission line being rebuilt. This information has also been sent to township trustees.

* * *

*Received the following notice from AEP:



AEP Ohio 8500 Smiths Mill Road New Albany, OH 43054 aepohio.com

County Commissioner Steve Robinson, President 233 West 6th Street Marysville, OH 43040

November 19, 2025

RE: Marysville-Hyatt 345-kV Transmission Line Rebuild Project Announcement

Dear Steve Robinson, President,

You are receiving this letter because we wanted to let you know about a proposed electric transmission project in your area

The Marysville-Hyatt 345-kV Transmission Line Rebuild Project involves:

- Rebuilding approximately 19 miles of 345-kilovolt (kV) transmission line between Hyatt Substation in Powell
 off Sawmill Parkway, to an existing transmission structure located off Harmon Patrick Road in Richmond.
- Rebuilding approximately 4.5 miles of 345-kV transmission line from Marysville Substation off Reed Road in Marysville to an existing transmission structure located off Harmon Patrick Road in Richmond

The existing transmission line consists of 70-year-old lattice towers that need to be replaced. Over the past seven years, this line has experienced multiple outages from damaged equipment. Rebuilding the power line brings the power line up to modern standards, improves operational performance and enhances electric reliability for area customers. Plans call for rebuilding the power line in the existing right-of-way, although existing easements may need to be updated to ensure the safe construction, operation and maintenance of the line. This project requires regulatory approval from the Ohio Power Siting Board.

To learn more about this project, please review the enclosed fact sheet. We also invite you to visit the project website: **AEPOhio.com/Marysville-Hyatt.** You can learn more about the project and view an interactive project map.

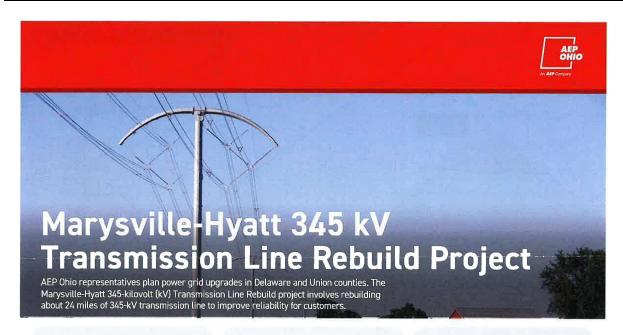
O.R. Colan (ORC) serves as AEP Ohio's right-of-way representative for this project. ORC right-of-way agents plan to begin contacting landowners in the coming weeks to discuss the project, field activities and next steps. If you have immediate questions, please reach out to Andy Bell at 419-631-4399 or abell@orcolan.com.

You may contact me at 614-259-8201 or Outreach@AEPOhioTransmission.com with any questions.

Sincerely,

Stephanie Eisenberg WSP on behalf of AEP Ohio

Might Est -



What

The project involves:

- Rebuilding approximately 19 miles of power line between Hyatt Substation off Sawmill Parkway in Powell to an existing transmission structure located off Harmon Patrick Road in Richmond.
- Rebuilding nearly 4.5 miles of power line from Marysville Substation off Reed Road in Marysville to an existing transmission structure located off Harmon Patrick Road in Richmond.
- * This project requires regulatory approval from the Ohio Power Siting Board (OPSB)

Why

The existing transmission line consists of 70-year-old lattice towers that need to be replaced. Over the past seven years, this line has experienced multiple outages from damaged equipment. Rebuilding the power line brings the power line up to modern standards, improves operational performance and enhances electric reliability for area customers.

Where

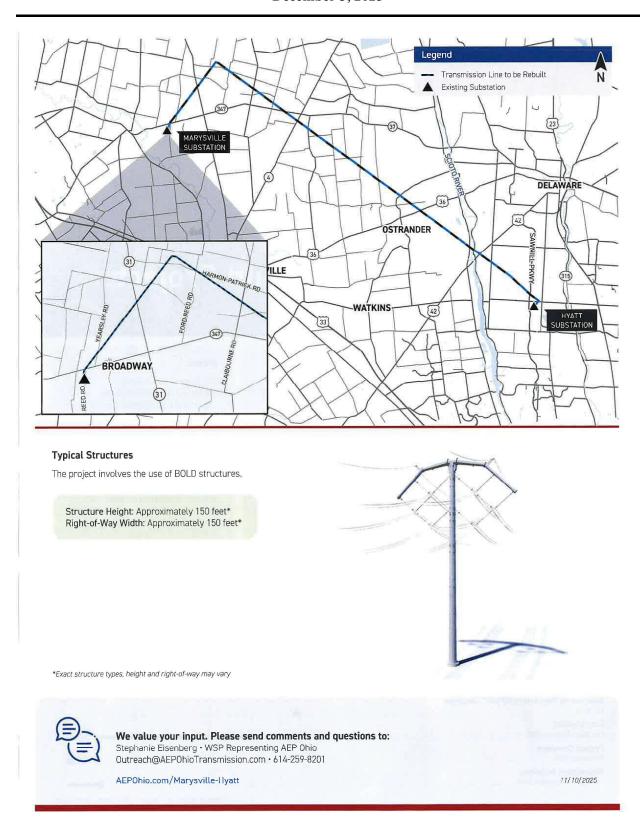
The project area includes:

- Liberty, Concord and Scioto townships in Delaware County
- Dover, Leesburg and Taylor townships in Union County
- · The City of Powell
- · The City of Marysville

Plans call for rebuilding the power line in the existing right-of-way, although existing easements may need to be updated to ensure the safe construction, operation and maintenance of the line.

Project Schedule	2025	2026	2027	2028	2029
Project Announcement Fall 2025	· · · · · · · · · · · · · · · ·				
Right-of-Way Communications Fall 2025					
Field Surveys and Engineering Fall 2025 - Early 2027					
Submit Regulatory Application with OPSB** Spring 2026					
Anticipated Regulatory OPSB** Decision Fall 2026					
Construction Fall 2026 - Summer 2029					
Project Complete December 2029					
Restoration Activities June 2029 - December 2029					

*Timeline subject to change. **Ohio Power Siting Board



*Received the following letter from Plain City to Memorial Health:



Council & Administration

November 24, 2025

Mr. Chip Hubbs Memorial Health 500 London Avenue Marysville, Ohio 43040

Dear Mr. Hubbs:

On behalf of the Plain City Village Council, we are writing to share our concerns regarding Memorial Health's decision to transition its Plain City medical offices and services to the new Jerome Township location. While we recognize and appreciate the continued growth of Memorial Health across the region, the news of this move came to our community rather suddenly, leaving us with difficult questions about the future of local healthcare access in Plain City.

As you may know, our community lost its only pharmacy last year. Now, the planned relocation of Memorial's local services will effectively create a "medical desert." Plain City families, many of whom have relied on Memorial for generations, are anxious about what this means for their health, their aging parents, their children, and their ability to receive care close to home.

While we fully understand that Plain City is located near the new Jerome Township facility and within a short drive of medical providers in Dublin, proximity alone does not meet the needs of a growing community. For many of our residents, especially seniors, those with limited mobility, young families, or individuals managing chronic conditions, having neighborhood-based providers makes all the difference. Navigating traffic congestion, scheduling transportation, and traveling farther for routine care can become real barriers, even if the distance seems small on a map. Local access is not simply a convenience; it is a matter of health equity, dignity, and community stability.

Plain City has long valued Memorial Health as a trusted partner. For decades, Memorial has grown alongside Union County communities, including ours, earning the loyalty of our residents. As our village prepares for significant growth, projected to increase from approximately 5,000 residents today to 12,000 over the next 10 to 12 years, the presence of local healthcare services becomes even more critical. We believe Memorial Health has an important role to play in supporting the health and wellbeing of our growing community for generations to come.

We fully understand that plans for the Jerome Township facility are well underway and we are not expecting Memorial to change them. Instead, we would greatly appreciate reassurance that in the near future, Memorial Health will consider making a capital investment in Plain City to support the return and expansion of medical services, ensuring that our residents continue to have access to quality healthcare.

However, with Memorial's planned cessation of services in Plain City, we will need to carefully consider options to ensure our residents continue to have convenient access to primary and preventative care. This may include recruiting other healthcare providers to our community. We share this not as a criticism, but out of genuine and practical concern for the wellbeing of our residents.

We hope you can appreciate the gravity of our concerns. We would be grateful for the opportunity to meet with you and members of your leadership team to discuss the situation, better understand the factors that led to this decision, and explore whether there is a path that supports both Memorial's goals and the healthcare needs of Plain City residents.

Plain City values its relationships, and Memorial has long been one of the most important. We sincerely hope we can work together to continue that tradition.

Thank you for your time and consideration.

Sincerely,

Michael Terry Council President Jody Carney

cc: Union County Board of Commissioners

* * *

*Received the following office holiday schedules:

- Treasurer's Office:
 - o December 24, 2025 Closing at 12:00 p.m.
 - o December 26, 2025 Closed
 - o December 31, 2025 Closing at 12:00 p.m.
 - o January 1, 2026 Closed
- Engineer's Office:
 - o December 24, 2025 Closing at 11:30 a.m.
 - o December 25, 2025 Closed
 - December 26, 2025 Closed
 - o January 1, 2026 Closed
 - January 2, 2026 Closed

* * *

^{*}Commissioner Steve Robinson adjourned the meeting at 10:37 a.m.

Digitally signed by Steve Robinson
DN: cn=Steve Robinson, o=Commissioners,
ou=Commissioner,
email=mfisher@unioncountyohio.gov, c=US
Date: 2025.12.7 132:131-0500'
Adobe Acrobat version: 2017.012.30262

Steve Robinson Commissioner

Digitally signed by Dave Lawrence
DN: cn=Dave Lawrence, o=Commissioners,
ou=Commissioner,
email=mfisher@unioncountyohio.gov, c=U5
Date: 2025,12.17.13:15.6-05'00'
Adobe Acrobat version: 2017.012.30262

David A. Lawrence Commissioner

m raclasty

Digitally signed by Tom McCarthy DN: cn=Tom McCarthy, o=Commissioners, ou=Commissioner, email=mfisher@unioncountyohio.gov,

c=US Date: 2025.12.17 13:22:29 -05'00'

Tom McCarthy Commissioner

Malloy Linnon

Digitally signed by Mallory Lehman

DN: cn=Mallory Lehman, o=Commissioners,
ou=Clerk to the Board,
email=mlehman@unioncountyohio.gov, c=US
Date: 2025.12.17 13:23:03 -05'00'
Adoba Acrobat version: 2017.012.30262

Mallory Lehman, Clerk to the Board